

GRI G4 Indicators	HKEx ESG Reporting Guide	GRI General Standard Disclosures	References
Strategy an	nd Analysis		
G4-1		Statement from the organisation's most senior decision-maker.	Chief Executive's Message
G4-2		Description of key impacts, risks and opportunities.	Our Values
Organisatio	onal Profile		
G4-3		Name of the organisation.	About this Report
G4-4		Primary brands, products, and services.	Our Business
G4-5		Location of organisation's headquarters.	Our Business
G4-6		Number of countries where the organisation operates, and names of countries with either major operations or that are specifically relevant to the sustainability issues covered in the report.	Our Business
G4-7		Nature of ownership and legal form.	Our Business
G4-8		Markets served (including geographic breakdown, sectors served, and types of customers and beneficiaries).	Our Business
G4-9		Scale of the reporting organisation.	Our Business
G4-10	KPI B1.1	Total workforce by employment type, employment contract and region (broken down by gender).	Our Staff > A Statistical Snapshot of Our People
G4-11		Percentage of employees covered by collective bargaining agreements.	None in 2016. The Bank respects the right to form and join trade unions and will work in a professional manner with legitimate employee representative bodies in accordance to the HSBC Group's HR Functional Instruction Manual.
G4-12		Organisation's supply chain.	Our Suppliers
G4-13		Significant changes during the reporting period regarding the organisation's size, structure, ownership and/or supply chain.	No significant change in 2016.



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G4-14			Annual Report 2016: Corporate Governance Report (page 96-117)
		by the organisation.	Our Corporate Governance > Risk Management
G4-15		Externally developed economic, environmental and social charters, principles or other initiatives to which the organisation subscribes or endorses.	Chief Executive's Message; Our Values; Our Corporate Governance > Responsible Banking Services; Our Staff > Occupational Health and Safety; Our Environment
G4-16		Memberships of associations.	Annual Report 2016: Biographical Details of Directors and Senior Management (page 118-129)
Identified M	laterial Aspec	ets and Boundaries	
G4-17		Entities included in the organisation's consolidated financial statements.	Annual Report 2016
G4-18		Process for defining the report content and the aspect boundaries. Explain how the organisation has implemented the reporting principles for defining report content.	About this Report; Our Values > Materiality Assessment
G4-19		Material aspects identified in the process for defining report content.	Our Values > Materiality Assessment
G4-20		Aspect boundary within the organisation.	About this Report; Our Values > Materiality Assessment
G4-21		Aspect boundary outside the organisation.	About this Report; Our Values > Materiality Assessment
G4-22		Effect of any restatements of information provided in previous reports, and the reasons for such restatements.	Not applicable.
G4-23		Significant changes from previous reporting periods in the scope and aspect boundaries.	No significant change.
Stakeholde	r Engagemen	t	
G4-24		List of stakeholder groups engaged by the organisation.	Our Values > Stakeholder Engagement
G4-25		Basis for identification and selection of stakeholders with whom to engage.	Our Values > Stakeholder Engagement
G4-26		Approach to stakeholder engagement.	Our Values > Stakeholder Engagement; Our Staff > Employee Engagement and Communication



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G4-27		Key topics and concerns that have been raised by stakeholder groups through stakeholder engagement, and how the organisation has responded to those key topics and concerns, including through its reporting.	Chief Executive's Message; Our Values > Materiality Assessment; Stakeholder Engagement
Report Prof	file		
G4-28		Reporting period.	About this Report
G4-29		Date of most recent previous report.	About this Report
G4-30		Reporting cycle.	About this Report
G4-31		Contact point for questions regarding the report or its contents.	Contact Us > Feedback Form
G4-32		'In accordance' option the organisation has chosen, GRI Content Index, reference to the External Assurance Report.	About this Report; Report Verification
G4-33		Policy and current practice with regard to seeking external assurance for the report.	About this Report; Report Verification
Governance	е		
G4-34		Governance structure of the organisation, including committees of the highest governance body. Committee responsible for decision-making on economic,	Annual Report 2016: Corporate Governance Report (page 96-117)
		environmental and social impacts.	Our Corporate Governance > Corporate Governance Structure
G4-37		Processes for consultation between stakeholders and the highest governance body on economic, environmental and social topics.	Annual Report 2016: Communication with Shareholders (page 110-111); Employee Engagement (page 115-116)
			Our Values > Stakeholder Engagement; Our Staff > Employee Engagement and Communication
G4-38		Composition of the highest governance body and its committees.	Annual Report 2016: Corporate Governance Report (page 96-105); Biographical Details of Directors and Senior Management (page 118-125)
			Our Corporate Governance; Our Staff > Occupational Health and Safety; Our Environment; Our Community



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G4-39		Indicate whether the Chair of the highest governance body is also an executive officer.	Our Corporate Governance
G4-40		Nomination and selection processes for the highest governance body and its committees, and the criteria used for nominating and selecting highest governance body members.	Annual Report 2016: Board Composition (page 96-97); Appointment and Re-election of Directors (page 99)
			Our Corporate Governance
G4-41		Processes for the highest governance body to ensure conflicts of interest are avoided and managed.	Annual Report 2016: Board Process (page 97-98)
		and managed.	Our Corporate Governance
G4-44		to governance of economic, environmental and social topics, as well as the actions	Annual Report 2016: Corporate Governance Report (page 96-110)
			Our Staff > Occupational Health and Safety; Our Environment; Our Community
G4-45		Highest governance body's role in the identification and management of economic, environmental and social impacts, risks and opportunities; and whether stakeholder	Annual Report 2016: Corporate Governance Report (page 96-114)
		consultation is used.	Our Values; Our Corporate Governance; Our Staff > Occupational Health and Safety; Our Environment; Our Community
G4-47		Frequency of the highest governance body's review of economic, environmental and social impacts, risks and opportunities.	Annual Report 2016: Corporate Governance Report (page 96-114)
		Social impacts, risks and apportunities.	Our Values; Our Corporate Governance; Our Staff > Occupational Health and Safety; Our Environment; Our Community
			Environmental Management Committee meets every quarter to review the Bank's environmental performance.
			Safety Management Committee meets bi-annually to monitor and advise on occupational health and safety programmes.
			Corporate Responsibility Committee meets three times a year. Community investment projects approved by the Committee are reported at Exco Meetings and Board Meetings.



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G4-49		Process for communicating critical concerns to the highest governance body.	Annual Report 2016: Communication with Shareholders (page 110-111); Employee Engagement (page 115-116)  Our Values > Stakeholder Engagement; Our Staff > Employee Engagement and Communication  Critical concerns are discussed by the Environmental Management Committee, Health & Safety Committee and Corporate Responsibility Committee, as relevant to their respective responsibilities.
G4-51		Remuneration policies for the highest governance body and senior executives, and how performance criteria in the remuneration policy relate to the highest governance body's and senior executives' economic, environmental and social objectives.	Annual Report 2016: Remuneration of Directors; Senior Management and Key Personnel (page 106-107)
Ethics and I	Integrity		
G4-56		Organisation's values, principles, standards and norms of behaviour such as codes of conduct and codes of ethics.	Chief Executive's Message; Our Values; Our Corporate Governance; Our Customers; Our Suppliers; Our Staff; Our Environment; Our Community





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Economic			
G4-DMA		Disclosures on management approach.	Chief Executive's Message; Our Values
G4-EC1	KPI B8.2	Direct economic value generated and distributed.	Our Business > What We Do; Our Performance > Performance by the Numbers
G4-EC2		Financial implications and other risks and opportunities for the organisation's activities due to climate change.	Our Corporate Governance > Responsible Banking Services
		due to enmare ondrige.	Hang Seng has not launched any business programme or product covering climate change-related risks or opportunities.
G4-EC3		Coverage of the organisation's defined benefit plan obligations.	Annual Report 2016: Consolidated Statement of Comprehensive Income (page 139)
G4-EC4		Financial assistance received from government.	None in 2016.
G4-EC5		Ratios of standard entry-level wage by gender compared to local minimum wage at significant locations of operation.	Our Staff > Pay and Compensation
		and the coordinate of operation.	Our employment practices do not discriminate on the grounds of gender, entry-level wages are the same for men and women who are equally qualified.
G4-EC6		Proportion of senior management hired from the local community at significant locations of operation.	Annual Report 2016: Appointment and Re-election of Directors (page 99); Biographical Details of Directors and Senior Management (page 118-129)
			Our Staff > Equal Opportunities, Diversity and Inclusion
			Our employment practices do not discriminate on grounds of nationality.
G4-EC7	KPI B8.1	Development and impact of infrastructure investments and services supported.	Our Community
Environme	ntal		
G4-DMA	A1(a), A2, A3	Disclosures on management approach.	Our Values; Our Corporate Governance; Our Suppliers; Our Environment
G4-EN1	KPI A2.5	Materials used by weight or volume.	Our Environment > Greening our Operations
G4-EN2		Percentage of materials used that are recycled input materials.	Our Environment



GRI G4 Indicators	HKEx ESG Reporting Guide	GRI Specific Standard Disclosures (Financial Services Sector)	References
G4-EN3	KPI A2.1	Energy consumption within the organisation.	Our Environment > Greening our Operations
G4-EN5	KPI A2.1	Energy intensity.	Our Environment > Greening our Operations
G4-EN6	KPI A2.3	Reduction of energy consumption.	Our Environment > Greening our Operations
G4-EN11		Operational sites owned, leased, managed in or adjacent to protected areas and areas of high biodiversity value outside protected areas.	Not applicable – given the nature of our business with its urban centre locations, this is not a material issue for our direct operations.
G4-EN12	KPI A3.1	Description of significant impacts of activities, products and services on biodiversity in protected areas and areas of high biodiversity value outside protected areas.	Not applicable – given the nature of our business with its urban centre locations, this is not a material issue for our direct operations.
G4-EN15	KPI A1.1, KPI A1.2	Direct greenhouse gas (GHG) emissions (Scope 1).	Our Environment > Greening our Operations
G4-EN16	KPI A1.1, KPI A1.2	Energy indirect greenhouse gas (GHG) emissions (Scope 2).	Our Environment > Greening our Operations
G4-EN17	KPI A1.1, KPI A1.2	Other indirect greenhouse gas (GHG) emissions (Scope 3).	Our Environment > Greening our Operations
G4-EN18	KPI A1.2	Greenhouse gas (GHG) emissions intensity	Our Environment > Greening our Operations
G4-EN19	KPI A1.5	Reduction of greenhouse gas (GHG) emissions	Our Environment > Greening our Operations
G4-EN20	KPI A1.1	Emissions of ozone-depleting substances.	Not applicable – no significant amount
G4-EN21	KPI A1.1	NOx, SOx and other significant air emissions.	Not applicable – no significant NOx, SOx, and other significant air emissions.
G4-EN22		Total water discharge by quality and destination.	Due to the nature of our industry, the volume of our wastewater discharge is about the same as our water consumption. All wastewater goes to the government sewerage system.
G4-EN23	KPI A1.3, KPI A1.4, KPI A1.6	Total weight of waste by type and disposal method.	Our Environment > Greening our Operations



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G4-EN24	KPI A3.1	Total number and volume of significant spills.	Not applicable – due to the nature of our industry.
G4-EN27	KPI A3.1	Extent of impact mitigation of environmental impacts of products and services.	Our Corporate Governance > Responsible Banking Services; Our Customers > Service Environment, Championing Local Business
G4-EN28		Percentage of products sold and their packaging materials that are reclaimed by category.	Not applicable – due to the nature of our industry.
G4-EN29	A1(b)	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations.	None in 2016.
	KPI A2.2	Water consumption in total and intensity.	Our Environment > Greening our Operations
	KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results archived.	Not applicable – due to the nature of our industry.
	KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	Our Environment
Social – Lal	bour Practices	and Decent Work	
G4-DMA	B1(a), B2(a), B3(a), B4(a), KPI B2.3	Disclosures on management approach.	Chief Executive's Message; Our Values; Our Staff
G4-LA1	KPI B1.2	Total number and rate of new employee hires and employee turnover by age group, gender, and region.	Our Staff > A Statistical Snapshot of Our People
G4-LA3		Return to work and retention rates after parental leave, by gender.	Our Staff > Work-Life Balance
G4-LA4		Minimum notice periods regarding operational changes, including whether these are specified in collective agreements.	Due consideration is given to the minimum notice period and communication channels for the implementation of any significant operational changes.
G4-LA5		Percentage of total workforce represented in formal joint management-worker health and safety committees that help monitor and advise on occupational health and safety programmes.	Our Staff > Occupational Health and Safety; Our Customers > Service Environment



GRI G4 Indicators	HKEx ESG Reporting Guide	GRI Specific Standard Disclosures (Financial Services Sector)	References
G4-LA6	KPI B2.1, KPI B2.2	Type of injury and rates of injury, occupational diseases, lost days, absenteeism and total number of work-related fatalities, by region and by gender.	Our Staff > Occupational Health and Safety
G4-LA7		Workers with high incidence or high risk of diseases related to their occupation.	Our Staff > Occupational Health and Safety; Our Customers > Service Environment
G4-LA8		Health and safety topics covered in formal agreements with trade unions.	We do not have formal agreement with trade unions.
G4-LA9	KPI B3.2	Average hours of training per year per employee by gender and by employee category.	Our Staff > Training and Skills Development
G4-LA10	B3(b)	Programmes for skills management and lifelong learning that support the continued employability of employees and assist them in managing career endings.	Our Staff > Training and Skills Development
G4-LA11		Percentage of employees receiving regular performance and career development reviews, by gender and by employee category.	Our Staff > Training and Skills Development
G4-LA12	KPI B1.1	Composition of governance bodies and breakdown of employees per employee category according to gender, age group, minority group membership and other indicators of diversity.	Annual Report 2016: Board Composition (page 96-97); Biographical Details of Directors and Senior Management (page 118-129)
			Our Staff > A Statistical Snapshot of Our People
G4-LA13		Ratio of basic salary and remuneration of women to men by employee category, by significant locations of operation.	Our Staff > Equal Opportunities, Diversity and Inclusion
			Employee remuneration is not determined on the grounds of gender, but with reference to employees' performance, experience and market data relevant to their skills and responsibilities.
			The Bank adopts a performance-based remuneration system to reward its employees for their contribution such that employees are incentivised through salary adjustment, variable pay and long-term incentives, which are tied to the Bank's overall performance and each employee's individual performance and contribution.
Social – Hu	man Rights		
G4-DMA	B4(a), B5, B6(a)	Disclosures on management approach.	Chief Executive's Message; Our Values; Our Corporate Governance > Responsible Banking Services; Our Suppliers; Our Staff



GRI G4 Indicators	HKEx ESG Reporting Guide	GRI Specific Standard Disclosures (Financial Services Sector)	References
G4-HR1		Total number and percentage of significant investment agreements and contracts that include human rights clauses or that underwent human rights screening.	Our Corporate Governance > Responsible Banking Services
		include numan rights clauses of that under went numan rights screening.	All investment agreements and contracts are set under the responsible financing guidelines.
G4-HR2		Total hours of employee training on human rights policies or procedures concerning aspects of human rights that are relevant to operations, including the percentage of employees trained.	Our Staff > Equal Opportunities, Diversity and Inclusion
G4-HR3		Total number of incidents of discrimination and actions taken.	None in 2016.
G4-HR4		Operations and suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at significant risk, and measures taken support these rights.	We do not consider our operations or suppliers to have high exposure to human rights-related risks and we have not identified any operations that constitute risk to the right to exercise freedom of association or collective bargaining.
G4-HR5	KPI B4.1, KPI B4.2	Operations and suppliers identified as having significant risk for incidents of child labour, and measures taken to contribute to the effective abolition of child labour.	Under the Labour Law of Hong Kong, we do not consider our operations or significant suppliers to have high exposure to risk concerning the use of child labour.
G4-HR6	KPI B4.1, KPI B4.2	Operations and suppliers identified as having significant risk for incidents of forced or compulsory labour, and measures to contribute to the elimination of all forms of forced or compulsory labour.	We do not consider our operations or significant suppliers to have high exposure to risk concerning the use of forced or compulsory labour.
G4-HR7		Percentage of security personnel trained in the organisation's human rights policies or procedures that are relevant to operations.	100% of security personnel trained. The Bank places strong importance on all aspects of human rights and also health and safety.
G4-HR8		Total number of incidents of violations involving rights of indigenous people and actions taken.	None in 2016.
G4-HR9		Total number and percentage of operations that have been subject to human rights reviews or impact assessments.	None in 2016.
G4-HR10	KPI B5.2	Percentage of new suppliers that were screened using human rights criteria.	All suppliers are required to fulfil and comply with the Ethical Code of Conduct and the Ethical and Environmental Code of Conduct for Suppliers of Goods and Services as set out under HSBC Group policy. We expects suppliers to respect the human rights of their employees and to comply with all relevant legislation, regulations and directives in the countries and communities in which they operate.



GRI G4 Indicators	HKEx ESG Reporting Guide	GRI Specific Standard Disclosures (Financial Services Sector)	References
G4-HR12		Number of grievances about human rights impacts filed, addressed and resolved through formal grievance mechanisms.	None in 2016.
Social – Social	ciety		
G4-DMA	B7(a), B8	Disclosures on management approach.	Chief Executive's Message; Our Values; Our Corporate Governance; Our Community
FS13		Access points in low-populated or economically disadvantaged areas by type.	Our Customers > Access for All
FS14		Initiatives to improve access to financial services for disadvantaged people.	Our Customers > Access for All
G4-S01		Percentage of operations with implemented local community engagement, impact assessments and development programmes.	Our Customers > Access For All, Helping Customers Face Financial Challenges, Community Outreach; Our Community
			The approach is applicable to all operation covered by this Report.
G4-S02		Operations with significant actual and potential negative impacts on local communities.	Given our business nature and our sustainability approach, our impacts on Hong Kong society are benign.
G4-S03		Total number and percentage of operations assessed for risks related to corruption and the significant risks identified.	Annual Report 2016: Risk Management (page 38-82)
G4-S04		Communication and training on anti-corruption policies and procedures.	100% of employees were trained in the Bank's anti-corruption policies and procedures in 2016.
			Our Corporate Governance > Risk Management
G4-S05	B7(b), KPI B7.1	Confirmed incidents of corruption and actions taken.	None in 2016.
G4-S06		Total value of political contributions by country and recipient/ beneficiary.	None in 2016.
G4-S07		Total number of legal actions for anti-competitive behaviour, anti-trust and monopoly practices and their outcomes.	None in 2016.



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G4-S08	B1(b), B2(b), B4(b), B7(b)	Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations.	None in 2016.
	KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	Our Corporate Governance > Risk Management
Social: Prod	duct Responsi	ibility	
G4-DMA	B6(a)	Disclosures on management approach.	Our Values; Our Corporate Governance; Our Customers; Our Community
FS6		Percentage of the portfolio for business lines by specific region, size (e.g. micro/SME/large) and by sector.	Annual Report 2016: Segmental Analysis (page 164-167)
FS7		Monetary value of products and services designed to deliver a specific social benefit for each business line broken down by purpose.	Our Performance > Performance by the Numbers
FS8		Monetary value of products and services designed to deliver a specific environmental benefit for each business line broken down by purpose.	Our Corporate Governance > Responsible Banking Services
G4-PR1		Percentage of significant product and service categories for which health and safety impacts are assessed for improvement.	Due to the nature of our business, the Bank's products and services do not involve any significant health and safety impacts to be assessed.
G4-PR2	B6(b)	Total number of incidents of non-compliance with regulations and voluntary codes concerning the health and safety impacts of products and services during their life cycle, by type of outcomes.	None in 2016.
G4-PR3		Type of product and service information required by the organisation's procedures for product and service information and labeling, and percentage of significant product and service categories subject to such information requirements.	Our Customers > Access for All; Our Suppliers
G4-PR4	B6(b)	Total number of incidents of non-compliance with regulations and voluntary codes concerning product and service information and labelling, by type of outcomes.	None in 2016.
G4-PR5	KPI B6.2	Results of surveys measuring customer satisfaction.	Our Customers
G4-PR6		Sale of banned or disputed products.	None in 2016.



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G4-PR7	B6(b)	Total number of incidents of non-compliance with regulations and voluntary codes concerning marketing communications, including advertising, promotion and sponsorship, by type of outcomes.	None in 2016.
G4-PR8	B6(b); KPI B6.2	Total number of substantiated complaints regarding breaches of customer privacy and losses of customer data.	The Bank received a few complaints on alleged breaches of customer privacy and losses of customer data in 2016. These cases were investigated and resolved with appropriate remedial and preventive measures.
G4-PR9	B6(b)	Monetary value of significant fines for non-compliance with laws and regulations concerning the provision and use of products and services.	None in 2016.
	KPI B6.4	Description of quality assurance process and recall procedures.	Our Customers > Handling Customer Feedback
	KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	Our Corporate Governance > Risk Management
Financial S	ervices Secto	r Supplement	
FS1		Policies with specific environmental and social components applied to business lines.	Our Corporate Governance > Responsible Banking Services
FS2		Procedures for assessing and screening environmental and social risks in business lines.	Our Corporate Governance > Responsible Banking Services
FS3		Processes for monitoring clients' implementation of and compliance with environmental and social requirements included in agreements or transactions.	Our Corporate Governance > Responsible Banking Services
FS4		Process(es) for improving staff competency to implement the environmental and social policies and procedures as applied to business lines.	Our Corporate Governance > Responsible Banking Services; Our Staff > Training and Skills Development
FS5		Interactions with clients/investees/business partners regarding environmental and social risks and opportunities.	Our Corporate Governance > Risk Management, Responsible Banking Services; Our Suppliers
FS9		Coverage and frequency of audits to assess implementation of environmental and social policies and risk assessment procedures.	Our Corporate Governance > Risk Management



GRI G4 Indicators	HKEx ESG Reporting Guide	GRI Specific Standard Disclosures (Financial Services Sector)	References
FS10		Percentage and number of companies held in the institution's portfolio with which the reporting organisation has interacted on environmental or social issues.	Hang Seng adheres strictly to its environmental policies. Every corporate customer will be assigned a sustainability risk rating (SRR) (SRR customer rating: Leader/Compliant/ Near-compliant/ Non-compliant/ NA; SRR impact rating: High/ Medium/Low/ No Risk).
FS11		Percentage of assets subject to positive and negative environmental or social screening.	We do not report publicly on this indicator – all subsidiaries are covered by the HSBC Group's sustainability policies.
FS12		Voting polic(ies) applied to environmental or social issues for shares over which the reporting organisation holds the right to vote shares or advises on voting.	We do not report publicly on this indicator – all subsidiaries are covered by the HSBC Group's sustainability policies.
FS15		Policies for the fair design and sale of financial products and services.	Our Customers > Access for All
FS16		Initiatives to enhance financial literacy, by type of beneficiary.	Our Customers > Community Outreach



