

**To 致: HSBC Provident Fund Trustee (Hong Kong) Limited**

c/o The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司
 PO Box 73770 Kowloon Central Post Office 九龍中央郵政信箱73770號
 or place to the MPF drop-in box at designated Hang Seng Bank branches
 或投放於指定恒生銀行分行的強積金寄存辦理箱
 Hang Seng MPF Employer Direct 恒生強積金僱主專線: 2288 6822
 Hang Seng MPF Service Hotline 恒生強積金服務熱線: 2213 2213

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**HANG SENG MANDATORY PROVIDENT FUND
 CHANGE OF ADDITIONAL VOLUNTARY CONTRIBUTION
 ARRANGEMENT FORM (EMPLOYEE)
 恒生強積金: 更改自願性供款安排指示表格(僱員)**

Note 注意:

1. Please complete in CAPITAL and BLOCK LETTERS and tick ✓ the appropriate box(es). 請用大楷及正楷填寫，並於適當的方格內加上「✓」號。
2. The personal data provided will be treated in the same manner as set out in the "Personal Information Collection Statement for Hang Seng Mandatory Provident Fund" ("Statement"). A copy of the Statement can be obtained through Hang Seng MPF website hangseng.com/empf or MPF hotline 2288 6822 (Employer) or 2213 2213 (Member). 所有個人資料均按照《恒生強積金的收集個人資料聲明》(「聲明」)處理。該聲明可透過恒生強積金網站 hangseng.com/empf 或強積金熱線 2288 6822 (僱主) 或 2213 2213 (成員) 索取。

A. Personal information 個人資料

1. Full name 全名 (same as that shown on your HKID card/Passport 與香港身分證/護照上的姓名相同)		2. HKID / Passport no. 香港身分證/護照號碼	
3. Company name of participating employer 參與僱主公司名稱			
4. Pay Centre ID 付款中心編號	5. Employer ID 僱主編號	6. Change effective date 更改生效日期 <div style="text-align: center;"> </div> Year 年 Month 月 Day 日	

B. New additional voluntary contribution arrangement details 新自願性供款安排詳情

I would like to make additional voluntary contributions based on 本人希望以下列形式作出自願性供款

A fixed amount per payroll 每次發薪之固定金額 Employee contribution 僱員供款 HKD 港元 _____ per payroll 每次發薪

A percentage of relevant income 有關入息的百分比

The percentage should be in whole numbers (e.g. 50% not 50.5%) 百分比必須為整數(例如: 須為50%而非50.5%)

Percentage of relevant income 有關入息的百分比	Income Level 入息水平	Employee contribution 僱員供款
	Up to the maximum level of relevant income* per month 每月最高有關入息水平* 或以下	_____ %
	Above the maximum level of relevant income* per month 每月最高有關入息水平* 以上	_____ %

Others (please specify) 其他(請註明): _____

* For details on the maximum and minimum levels of relevant income, please refer to the latest announcements of the Mandatory Provident Fund Schemes Authority. 有關最高及最低有關入息水平詳情，請參閱強制性公積金計劃管理局最新公布。

