To 致: HSBC Provident Fund Trustee (Hong Kong) Limited

c/o The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司 PO Box 73770 Kowloon Central Post Office 九龍中央郵政信箱73770號

Place into the MPF drop-in box at designated Hang Seng Bank branches

投放於指定恒生銀行分行的強積金寄存辦理箱

Hang Seng MPF Employer Direct 恒生強積金僱主專線: 2288 6822 Hang Seng MPF Service Hotline 恒生強積金服務熱線: 2213 2213





HANG SENG MANDATORY PROVIDENT FUND TAX DEDUCTIBLE VOLUNTARY CONTRIBUTIONS LUMP SUM DEPOSIT FORM (FOR TAX DEDUCTIBLE VOLUNTARY CONTRIBUTIONS ACCOUNT HOLDER ONLY) 恒生強積金:整筆可扣税自願性供款存款表(只適用於現有可扣税自願性供款賬戶持有人)

- Please complete in CAPITAL and BLOCK LETTERS and tick ✔ the appropriate box(es). 請用大楷及正楷填寫,並於適當的方格內加上[✔]號
- 2.

- 證人:或
 A member of Hong Kong Institute of Chartered Secretaries (HKICS). 任何香港特許秘書公會會員。
 Please return the completed form and cheque payment (if applicable) to the Administrator The Hongkong and Shanghai Banking Corporation Limited. Please provide a certified true copy of your HKID card, if this was not previously provided or if there has been any change of information contained in your HKID card. 請將填妥的表格及支票(如適用)寄交行政管理人 香港上海滙豐銀行有限公司。若以往未曾提供或資料已變更,請提供你的香港身分證之認證副本。
 The information provided will be used in accordance with the relevant MPF Ordinance and/or its Regulations and the same manner as mentioned in the "Personal Information Collection Statement for Hang Seng Mandatory Provident Fund" ("PICS"). The PICS can be obtained through Hang Seng MPF website hangseng.com/empf or MPF hotline 2288 6822 (Employer) or 2213 2213 (Member). By signing this form, your present choice of receiving direct marketing now ill remain unchanged. If you wish to update the use of your personal data for direct marketing purpose as stated in the PICS from the Hang Seng MPF scheme, you may exercise your right by notifying us. 所有已提供的資料將按照有關強積金條例及/或其規例及《恒生強積金的收集個人資料聲明》(「聲明」)處理。該聲明可透過以下恒生強積金網站hangseng.com/empf或強積金熟線2288 6822 (僱主)或2213 2213 (成員)家取。在簽署本表格後,你現時關於接收直接促銷資訊的選擇將維持不變。如你希望更新在恒生強積金計劃聲明中使用你的個人資料作直接促銷的用途,你可通知我們行使你的選擇權。

A. Personal information 個人資料 (This section is compulsory 此部分必須填寫)

	Full name (in English) 全名(英文) (same as that shown on your HKID card/Passport 2. HKID/Passport no. 香港身分證/護照號碼與香港身分證/護照上的姓名相同)						
3.	Scheme ID of Tax Deductible Voluntary Contributions Account 可扣税自願性供款賬戶的計劃編號						
	3 3 3 3 3 3						
4.	Employment status 僱傭狀況						
	■ Employed 受僱						
	Name of employer 僱主名稱:						
	Address of employer 僱主地址(city and country/region 城市和國家/地區):						
	Occupation 職業:						
	□ Business Owner 業務擁有人 □ Self-employed 自僱						
	(For business owner or self-employed 適用於業務擁有人/自僱)						
	Name of company 公司名稱:						
	Business address 營業地址:						
	Job title 工作職位:						
	□ Retired 退休 □ Not currently employed 現時並未受僱						
	☐ Housewife 家庭主婦						
	□ Others 其他 (please specify請註明:)						

A. Personal information (cont'd) 個人資料(續) Nature of business 業務性質 ■ Agriculture/Livestock specialties 農業/家畜業 Construction 建築 ■ Business services 商用服務 ☐ Finance/Insurance 金融/保險 ■ Catering 餐飲業 ☐ Freight transport/Cargo/Couriers 貨運/航運/速遞 ■ Import/Export traders 出入口貿易 ■ Communication 通訊 ■ Education 教育 ☐ Jewellery/Precious metals/Art dealers 珠寶/貴金屬/藝術品經銷商 ■ Hotel/Boarding houses 酒店/旅館 ■ Pharmaceutical industry 藥業 Personal/Household services 個人/家庭服務 Real estate 地產 ☐ Others 其他 (please specify 請註明: ■ Sales/Rental of vehicles & equipment 車輛及相關設備銷售/租借 Textile business 紡織業 6. Source of fund 資金來源 ☐ Earning from work 工作薪金 ■ Personal savings 個人儲蓄 ☐ Inheritance 遺產承繼 ☐ Sale of an asset 出售資產 (e.g. property 例如物業) ☐ Investment return/Investment matured 投資回報/投資到期 ☐ Others 其他 (please specify 請註明: 7. Salary range (HKD per month) 入息概況(每月港幣) ■ N/A 不適用 10,000 - 19,999 ■ Below 10,000 以下 20,000 - 39,999 40,000 - 69,999 70,000 - 99,999 100,000 - 199,999 ☐ Above 200,000 以上 (please specify 請註明:_ 8. Expected account activities in the next 12 months 預期未來12個月的賬戶安排: a. Total contribution made 總供款額: b. No. of transaction(s) 交易次數:_ B. Payment details 付款詳情 HKD 港幣 _____ 1. Lump sum amount 整筆金額 2. Payment method 付款方式 (Please select ONE 請擇其一) ☐ Cheque 支票 Please enclose a crossed cheque¹ issued by the scheme member stated in Section A1 and made payable to 'HSBC Provident Fund Trustee (Hong Kong) Limited'. 請附上由註明於A1 欄之計劃成員簽發的劃線支票1,抬頭祈付「HSBC Provident Fund Trustee (Hong Kong) Limited」。 Cheque number 支票號碼 Bank number 銀行編號 Branch number 分行編號 □ Direct debit² 直接支賬² Please ensure sufficient funds are available in your debit account before submitting this form. 請你在遞交本表格前預備足夠存款於直接支賬的銀 Already has direct debit authorisation setup for the Tax Deductible Voluntary Contributions Account. The additional lump sum contribution will be directly debited from the same bank account. 已為可扣稅自願性供款賬戶設立直接付款授權。有關額外整筆供款會從該銀行賬戶中直 接支賬。 Already has direct debit authorisation setup for the Tax Deductible Voluntary Contributions Account but request to use a new bank account for the Tax Deductible Voluntary Contributions and additional lump sum contribution. Please note that the bank account specified in Section D of this form will replace and use for the direct debit of both the additional lump sum contribution and your regular Tax Deductible Voluntary Contributions as only one bank account is accepted under a Tax Deductible Voluntary Contributions Account. Therefore, the additional lump sum contribution and regular Tax Deductible Voluntary Contributions will be debited from your bank account after we have been notified by your bank that the instruction of direct debit authorisation has been completed. 已為可扣税自願

the instruction of direct debit authorisation has been completed. 沒有為可扣稅自願性供款賬戶設立直接付款授權。請填妥D部「直接付款授權書」,當我們收到你的銀行通知你的直接付款授權指示完成後,有關額外整筆供款將從你的銀行賬戶中扣除。

行通知你的直接付款授權指示完成後,有關額外整筆供款及定期可扣稅自願性供款將從你的銀行賬戶中扣除。

性供款賬戶設立直接付款授權,但選用新的銀行賬戶作出可扣稅自願性供款及額外整筆供款。**請注意,因可扣稅自願性的供款賬戶只接受一個銀行賬戶,故此本表格D部的銀行賬戶將會同時被用作替代額外整筆供款及你的可扣稅自願性供款的定期供款賬戶。**因此,當我們收到你的銀

Do not have direct debit authorisation setup for the Tax Deductible Voluntary Contributions Account. Please complete Section D "Direct debit authorisation". The additional lump sum contribution will be debited from your bank account after we have been notified by your bank that

¹ Cashier order is not acceptable. 恕不接受銀行本票。
² If in the rare situation that the direct debit is rejected by your bank and you would like to make the contribution by cheque first, please enclose a crossed cheque issued by the scheme member stated in Section A1 and made payable to 'HSBC Provident Fund Trustee (Hong Kong) Limited'. 如果在不尋常的情形下,你的銀行未能處理直接支賬而你想先以支票完成供款,請附上由註明於 A1 欄之計劃成員簽發的劃線支票¹,抬頭祈付「HSBC Provident Fund Trustee (Hong Kong) Limited」。

C. Declaration and authorisation 聲明及授權書

By signing this form, I 在簽署本表格後,本人

- a) declare and confirm that the information provided by me in this form is true and complete. I further declare that I am participating (whether or not contributions are being made to the relevant scheme) or had participated in a registered scheme under the Mandatory Provident Fund Schemes Ordinance or an occupational retirement scheme registered under the Occupational Retirement Schemes Ordinance, and 謹此聲明及確認本人在本表格上提供的資料均屬正確及完整。本人亦謹此聲明本人正參與(不論是否於有關計劃正作出供款)或曾經參與在強制性公積金計劃條例下的註冊計劃或在職業退休計劃條例下註冊的職業退休計劃,及
- b) understand that the Trustee reserves the absolute right not to accept any Tax Deductible Voluntary Contributions at any time, and 明白信託人保留絕對權利隨時不接受任何可扣稅自願性供款,及
- c) have read and understood the full details of this form (including the Notes on this form) and agree to abide by the rules stated herein. 已細閱及明白此表格內的所有內容(包括此表格上的注意部分),並同意遵守此述的規則。

X

Signature 簽署

Date 日期

(This signature must be the same as your previous specimen submitted to us. Otherwise, this form may not be processed. 此簽名須與你之前遞交予我們的式樣相同,否則本表格可能不獲處理。)

D. Direct debit authorisation 直接付款授權書

Name of party to be credited (The Beneficiary) 收款的一方(受益人)

HSBC Provident Fund Trustee (Hong Kong) Limited

I/We hereby authorise my/our below-named Bank to effect transfers from my/our account to that of the above-named beneficiary in accordance with such instructions as my/our Bank may receive from the beneficiary and/or its banker from time to time. 本人(我們)現授權本人(我們)的下述銀行,(根據受益人或其往來銀行不時給予本人(我們)銀行的指示)自本人(我們)的戶口內轉賬予上述受益人。

I/We agree that my/our Bank shall not be obliged to ascertain whether or not notice of any such transfer has been given to me/us. 本人(我們)同意本人(我們)的銀行 毋須證實該等轉賬通知是否已交予本人(我們)。

I/We jointly and severally accept full responsibility for any overdraft (or increase in existing overdraft) on my/our account which may arise as a result of any such transfer(s). 如因該等轉賬而令本人(我們)的戶口出現透支(或令現時的透支增加),本人(我們)願共同及個別承擔全部責任。

I/We confirm that my/our signature(s) on this authorisation form is/are the same as that/those for the operation of my/our savings/current account to be debited for the transfer. 本人(我們)確認,本人(我們)於本授權書上的簽名,與本人(我們)的儲蓄/往來戶口的簽名完全相同。

I/We agree to notify the above-named beneficiary of any change of bank account or cancellation of payment method and further agree that should there be insufficient funds in my/our account to meet any transfer hereby authorised, my/our Bank shall be entitled, at its discretion, not to effect such transfer in which event the Bank may levy the usual charge to be paid by me/us. 本人(我們)同意給予受益人任何更改銀行戶口或取消付款方法的通知,並且同意如本人(我們)的戶口並無足夠款項支付該等授權轉賬,本人(我們)的銀行有權不予轉賬,且銀行可向本人(我們)收取慣常的費用。

This authorisation shall have effect until further notice. 本授權書將繼續生效直至另行通知為止。

I/We agree that any notice of cancellation or variation of this authorisation which I/we may give to my/our Bank shall be given at least 10 working days prior to the date on which such cancellation/variation is to take effect. 本人(我們)同意,本人(我們)取消或更改本授權書的任何通知,須於取消/更改生效日最少10個工作天前交予本人(我們)的銀行。

I/We hereby authorise HSBC Provident Fund Trustee (Hong Kong) Limited, to initiate and arrange for contributions to be debited from my/our bank account according to the following specification, in favour of HSBC Provident Fund Trustee (Hong Kong) Limited. 本人(我們)現授權 HSBC Provident Fund Trustee (Hong Kong) Limited. 從本人(我們)下述銀行的戶口內,提出及安排扣除供款,以支付予 HSBC Provident Fund Trustee (Hong Kong) Limited。

		3.0.03.						
1. Bank and branch name 銀行及分行名稱								
Bank no. 銀行編號 Branch no. 分行編號 Account no. t integrated acc			to be debited 扣 款 戶 口 號 碼 (Please specify account suffix number for count. 如戶口屬於綜合理財戶口,請註明戶口字尾號碼。)					
								I
2. Details of account holder as on Statement/Passbook 戶口持有人於結單/存摺上的資料紀錄(If you are in doubt, please contact your respective Bank. 如有疑問,請聯絡你的相關銀行。)							spective	
Name of account holder (must be same as the na 金計劃所登記的姓名相	ame registered for the MPF sch	neme 必須與強積	Signature of a	ccount holder 戶	口持有人簽署	DAT		
☐ Passport No. 護照號	分證明文件號碼 身分證號碼 虎碼 specify 請註明)		X Date 日期					
Please provide joint accordance								
Name of joint account he	older 聯名戶口持有人姓名		Signature of jo	oint account holde	er 聯名戶口持	· 有人簽署		
_	分證明文件號碼 身分證號碼 號碼		X Date 日期					
☐ Others 其他 (Please	specify 請註明)							

Please ensure sufficient funds are available in the above bank account **three working days before contribution day**. 請緊記於**供款日的3個工作天前**,將足夠供款存入上述銀行戶口。

To 致: HSBC Provident Fund Trustee (Hong Kong) Limited

c/o The Hongkong and Shanghai Banking Corporation Limited 香港上海滙豐銀行有限公司 PO Box 73770 Kowloon Central Post Office 九龍中央郵政信箱 73770 號 Hang Seng MPF Employer Direct 恒生強積金僱主專線: 2288 6822 Hang Seng MPF Service Hotline 恒生強積金服務熱線: 2213 2213

Hang Seng MPF Customer Declaration Form 恒生強積金客戶聲明書

Note 注意:

1. Customer name

A. Customer information 客戶資料

- This declaration form is applicable for conducting regulated activities under MPFA Guidelines. 本聲明書適用於根據積金局指引訂明之受規管活動。 Please complete in BLOCK LETTERS and tick ✔ the appropriate box(es). 請用正楷填寫,並於適當的方格內加上「✔]號。
- The completed declaration form must be returned with relevant registered scheme application forms, accrued benefit transfer forms, any forms about Flexi-Contributions or Tax Deductible Voluntary Contributions to the Administrator The Hongkong and Shanghai Banking Corporation Limited. 請把填妥的聲明書連同有關參加註冊計劃申請表格,累算權益轉移表格,任何關於靈活供款表格或可扣稅自願性供款表格一併寄交行政管理人 香港上海滙豐銀行有限公司。

客戶名稱							
2. HKID no./Passport no. 身分證號碼/護照號碼	3. BR or Cl no. 商業登 (if applicable 如適用		4. MPF membership number 強積金成員編號 (if applicable 如適用)				
5. Industry Type 行業類別	6. Education Level 教育程度 ☐ Secondary or above 中學或以上		☐ Primary or below 小學或以下				
B. Clients with special needs 需要特別照顧客	F						
According to the Guidelines on Conduct Requirements for Registered Intermediaries, issued under section 6H of the Mandatory Provident Fund Schemes Ordinance (Cap. 485), a MPF registered intermediary should provide extra care of, and support for, clients with special needs ('vulnerable clients') during the sales and marketing process relating to the making of a key decision. A vulnerable client for this purpose is a person who is not, or may not be, able to fully understand the type of information to be provided and discussed or who is not, or may not be, able to make that key decision. Such clients may include those who are illiterate, with low level of education i.e. primary level or below, visually or otherwise impaired in a manner that affects their ability to make the relevant key decision independently. A key decision for this purpose refers to one of the following decisions: (a) choosing a particular Constituent Fund; (b) making a transfer that would involve a transfer out of a guaranteed fund; (c) making an early withdrawal of accrued benefits from the MPF System; or (d) making how much voluntary contributions into a particular registered scheme or a particular Constituent Fund. Risk (強制性公積金計劃條例》(第485章)第6H條發出的《註冊中介人操守要求指引》,註冊中介人進行受規管活動時,如遇到需要特別照顧的客戶,在進行與作出重要決定有關的銷售及推銷程序時,須給予額外的照顧和支援。需要特別照顧的客戶可包括文盲人士、教育水平在小學或以下程度的人士,或是指不能作出該重要決定或也許不能作出該重要決定的人士。這些需要特別照顧的客戶可包括文盲人士、教育水平在小學或以下程度的人士,以及因得障或有其他障礙而令其獨立作出有關重要決定的能力受到影響的人士。重要決定是指以下其中一項決定: (b) 因轉移而涉及轉出保證基金: (c) 從強積金制度提早提取累算權益:或 (d) 向某一特定註冊計劃或某一特定成分基金作出多少自願性供款。							
C. Witness arrangement and Reflection period (only applicable to Vulnerable Clients) 見證安排及考慮期(只適用於「需要特別照顧的客戶」)							
(Please tick (i) or (ii) below and either one box or both boxes under (i) can be ticked 請選擇以下(i)或(ii)而(i)項下可選一項或二項) (i) □ I have a friend / relative who does <u>not</u> fall into the above categories as companion to witness this sales process. 本人有一位 <u>非</u> 以上類別的朋友/親友作為本人同伴參與見證此銷售過程。							
見證人姓名 見證人身多	sport no. of witness 分證/護照號碼	Signature of witness 見證人簽署	Date signed 簽署日期				
and/or 及/或 □ I agree the MPF Intermediary to invite an additional Hang Seng Bank staff to witness this sales process. 本人同意強積金中介人邀請位額外恒生銀行職員參與見證此銷售過程。							
Full name of staff 職員姓名 歌員號碼	nber	Signature of staff 職員簽署	Date signed 簽署日期				
(ii)							
Reflection Period 考慮期 I have been advised on	日/月/年)建議本人在申 ct before filling the form.	請已討論的產品前可用 [。] 本人決定在填寫表格前	不少於一個營業日的時間去考慮。 用不少於一個營業日的時間去考慮。				

result in a transfer out of a guaranteed fund, it may cause some or all of the so of the guarantee. I understand that I am being advised to check the offering e for details before transferring out of the guaranteed fund. 本人明白若此轉移部的保證條件而導致喪失保證。本人明白強積金中介人的建議,應先行查閱原有累算權益。but of Guaranteed Funds. 不適用,本申請與任何從保證基金轉出累算權益無關。					
E. Declaration and signature 聲明及簽署 lagree and confirm that during the sales process, the MPF Intermediary has NOT 本人同意及確認在銷售過程中,強補金中介人沒有: a extended an invitation or inducement to me that involves the choice of a particular Constituent Fund within the Hang Seng MPF scheme (HSMPF) 邀請或誘使本人作出 關學在自生發籍金計劃內基於會的選擇; given any regulated advice/opinion to me that involves the choice of joining the HSMPF, choosing a particular Constituent Fund, making contribution to HSMPF, or transfer of MPF accrued benefits; or 向本人提供出關平加入恒生強積金計劃、選擇某成分基金、向恒生機積金計劃件出供款或轉移後積金累算權益的受規管建議 / 意見:或 (i) given detailed advice to me in relation to my decision (framy) 向本人提供詳細包見而曾中涉及以下决定(如有): (i) on early withdrawal of accrued benefits from the MPF System; or 有關能企業者制度提早提取業類權益的決定:或 (ii) as to the amount of any voluntary contributions to be paid into the MPF System. 有關心意積金制度作出自厭性供款的款額的決定。 By signing this form, I declare that 在簽署本表格時、本人建批聲朝. 1. The information given in this form/and its attachment is/are correct and complete. 本表格 / 及廢辦文件所提供的資料均屬正確無訊且並無缺漏。 2. Inave received the 'Disclosure of information about the MPF Intermediaries to the client' sheet' (Disclosure Sheet), information about the MPF Intermediaries as an ame of the MPF Intermediary and the MPF Intermediaries to the client' sheet' (Disclosure Sheet), information about the MPF Intermediary and the MPF Intermediaries to the client' sheet' (Disclosure Sheet), information about the MPF Intermediary and Intermediary of Intermediary and Intermediary Chief Employee Choice Arrangement (only applicable to relevant transfers under employee choice arrangement) and accept the Terms and Conditions therein when submitting the relevant application(s). 本人已经长期的基本人工作的工作,从有效的工作,					
Date signed 簽署日期					
n is made through the sales and marketing activities conducting by 人的銷售及推銷活動所進行,此部分必須填寫。) nsure their correctness. The information of this part is used for posting the 了正確無誤。此部分的資料僅供用作寄回本表格的副本予你。					

For office use only	CDD Pre-checked	Staff name 1	SID	BCC	Programme code	Reference code
公司專用	□ ЕТВ	Staff name 2 - referror	RID	BCC		