


**更改每日轉賬繳費限額 / 領取保安編碼器表格**  
**Daily Limit Maintenance / Request for Security Device Form**

 致：恒生銀行有限公司  
 To: Hang Seng Bank Limited

 日期(日/月/年)  
 Date(DD/MM/YY)

你可循下列途徑簡便快捷更新以下資料 You could update below details by any of the following means conveniently and efficiently:

**1. 登入 Log-in E-Banking**

登入www.hangseng.com 個人e-Banking。(不適用於丁部。提升限額只適用於乙部，並需使用保安編碼器或流動保安編碼及透過本行紀錄的手提電話號碼收取短訊提示。)

Logon to www.hangseng.com Personal e-Banking. (Not applicable to Part D. Raising the limits is only applicable to Part B, Security Device or Mobile Security Key and a valid mobile number in the bank's record for receiving SMS notification are required.)

**2. 致電客戶聯絡中心 Call Customer Contact Centre**

(只適用於乙部中有關「未經登記戶口」之每日轉賬限額)致電客戶聯絡中心，以「語音認證」更改。查詢2822 0228

(Only applicable to non-registered account related daily transfer limit in Part B) Call our Customer Contact Centre Hotline, and use Voice ID to change. Enquiry: 2822 0228

**3. 填妥此表格 Fill in this form**

請以英文正楷填寫，在適當方格內加上“√”，連同身份證明文件副本郵寄到香港郵政信箱3013號恒生銀行有限公司或交回本銀行任何一間分行。

Please complete in ENGLISH BLOCK LETTERS, “√” where appropriate, with a copy of your ID document, and mail to Hang Seng Bank Ltd at GPO Box 3013, Hong Kong, or return the completed form to any of our Branches.

**甲部 Part A – 客戶資料 Customer Information**

 戶口持有人(等)姓名  
 Name(s) of Account Holder(s)

 身份證明文件類別  香港身份證  護照  其他  
 ID Document Type  HKID Card  Passport  Others: \_\_\_\_\_ 身份證明文件號碼  
 ID Document No.

 戶口號碼  存摺戶口  信用卡戶口  其他  
 Account No.  Passbook account  Credit card account  Others  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
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**乙部 Part B – 更改每日轉賬限額 Change Daily Transfer Limit**

 下列有關轉賬均有每日最高轉賬限額：  
 Maximum daily transfer limits are applied to the following types of transfer:

交易類別 <sup>1, 2</sup> Transaction Type <sup>1, 2</sup>	渠道 Channel	最高每日限額(港幣) Maximum Daily Limit (HK\$)	更改每日限額至(港幣) Adjust Daily Limit To (HK\$)
客戶名下之戶口 Self-name Accounts	e-Banking	無限 Unlimited	
已登記戶口 <sup>3</sup> Registered Accounts <sup>3</sup>	e-Banking	1,000,000	
未經登記戶口 <sup>4</sup> (包括電子支票) Non-registered Accounts <sup>4</sup> (incl. e-Cheque)	e-Banking	100,000	
未經登記戶口 <sup>5</sup> Non-registered Accounts <sup>5</sup>	電話銀行 Phone Banking	100,000	
未經登記戶口 <sup>6</sup> Non-registered Accounts <sup>6</sup>	自動櫃員機 ATM	400,000	
總限額 Master Limit (此限額於e-Banking及自動櫃員機渠道共用 Shared between e-Banking and ATM channels)			
未經登記戶口總限額 <sup>4, 6</sup> (不適用於電話銀行) Master Limit for Non-registered Accounts <sup>4, 6</sup> (Not applicable for Phone Banking)	e-Banking及自動櫃員機 e-Banking & ATM	400,000	
小額轉賬限額 <sup>5</sup> Small Value Transfer Limit <sup>5</sup>	e-Banking	10,000	

註 1. 已登記戶口包括：已登記之第三者恒生銀行戶口、客戶名下及第三者之本港及海外銀行戶口。  
 Note: 未經登記戶口(服務不適用於獨資客戶)包括：未經登記之客戶名下及第三者恒生銀行戶口、上述人士之滙豐銀行戶口及上述人士之其他本港/海外銀行戶口(其他銀行轉賬不適用於自動櫃員機)。  
 Registered Accounts include: Registered third party's Hang Seng bank accounts, self-name and third party's local / overseas bank accounts. Non-registered Accounts (Service not applicable to sole-proprietorship customers) include: Non-registered self-name and third party's Hang Seng bank accounts, their HSBC accounts and the other local / overseas bank accounts of such persons (Transfer to other banks is not applicable for ATM).

2. 閣下更改轉賬限額的指示將不會影響原來預設之轉賬指示。閣下如要將新限額應用於原來預設之轉賬指示，請更改並再次遞交有關預設指示。  
 Your request to change your overall transfer limit will not affect the forward-dated transfer instruction(s) submitted previously. If you wish to apply the new limit to your previously submitted forward-dated transfer instruction(s), please make the appropriate amendment(s).

3. 請注意：若客戶調低已登記戶口之每日轉賬總限額，於新限額生效日後，客戶個別已登記戶口之轉賬限額將會相應被自動調低至經調整後之總限額。  
 Important Note: If the overall daily transfer limit for registered accounts is lowered and the transfer limit for any of your Registered Account(s) exceeds the adjusted overall limit, the transfer limit for the respective Registered Account(s) will be lowered to the adjusted overall limit automatically after it becomes effective.

4. 客戶需配合保安編碼器或流動保安編碼於e-Banking使用此服務，客戶可填妥本表格丁部索取新的保安編碼器或使用「恒生個人流動理財服務」應用程式之流動保安編碼器。  
 Security Device or Mobile Security Key is required for this type of transaction on e-Banking. You can request for a new Security Device under Part D of this form or use Mobile Security Key within the "Hang Seng Personal Banking" mobile app.

5. 請注意：如於更改限額後超過六個月未有使用e-Banking / 電話銀行服務，或超過13個月未有透過e-Banking / 電話銀行轉賬至未經登記之戶口，該限額將會重設為HK\$0。  
 Please note the transfer limit will be reset to HK\$0 if you do not log on to e-Banking / Phone Banking for more than 6 months, or have not performed a transfer to a non-registered account via e-Banking / Phone Banking for more than 13 months.

6. 經自動櫃員機轉賬至未經登記第三方戶口，預設每日轉賬限額為HK\$50,000，可申請調整至最高HK\$400,000。  
 The default daily transfer limit via ATM is HK\$50,000 and could be adjusted to maximum HK\$400,000.

**丙部 Part C – 更改每日繳付賬單限額 Change Daily Bill Payment Limits**

繳付賬單設有每日最高繳費限額，交易時將同時扣除分類限額及總限額。所有繳費限額供 e-Banking、電話理財及自動櫃員機共用；獨資客戶於自動櫃員機則一律受 HK\$100,000 的繳費限額限制。  
 Bill payment is subject to daily maximum bill payment limit, both limit of respective merchant category and master limit will be consumed in transaction. All limits below are shared among e-Banking, Phone Banking and ATM; while sole-proprietorship customer will be subject to a standard limit of HK\$100,000 on ATM.

每日繳付賬單總限額(最高HK\$500,000) 港幣  
 Daily Bill Payment Master Limit (Maximum HK\$500,000) HK\$ \_\_\_\_\_

商戶分類繳費限額 Bill Payment Limit for Merchant Categories :		
商戶類別 Merchant Category	最高每日限額(港幣) Maximum Daily Limit (HK\$)	更改每日限額至(港幣) Adjust Daily Limit To (HK\$)
認購白表 eIPO White Form eIPO	500,000	
政府或法定機構 Government/Statutory Organisation	500,000	
網上捐款 e-Donation	100,000	
教育機構及專業團體 Education Institutions & Professional Institutions	100,000	
保險公司 Insurance Companies	300,000	
電訊公司 Telecommunications	100,000	
公用機構 Utilities	100,000	
膳食服務、物業管理、旅行社及其他機構 Catering Services, Property Management, Travel Agencies and Other Companies	100,000	

繳付以下類別賬單需另行遞交表格(PB19)預先登記賬單戶口號碼:  
 Pre-registration of bill account number by separate form (PB19) submission is required for payment of below merchant categories:

證券公司/經紀 Brokers	500,000	
銀行及信用卡服務 Banking and Credit Card Services	100,000	
體育及娛樂 Sports & Leisure	500,000	
其他財務機構 Other Financial Institutions	100,000	

繳付以下類別賬單需配合保安編碼器或流動保安編碼使用，保安編碼器申請見本表丁部或使用「恒生個人流動理財服務」應用程式內流動保安編碼。如超過13個月未有使用該限額將會重設為HK\$0:  
 Security Device or Mobile Security Key is required for payment to below merchant category. Refer to Part D of this form for Security Device request or use Mobile Security Key in "Hang Seng Personal Banking" mobile app. Limit will be reset to HK\$0 if not used for over 13 months:

網上商戶 e-Merchants	10,000	
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**請注意:**若你經本表格所設定的個別商戶分類限額超越每日繳付賬單總限額，每日繳付賬單總限額將會相應被自動調高。  
**Important Note:** If the bill payment limit assigned for any merchant category on this form is above the daily bill payment master limit, the daily bill payment master limit will automatically be increased accordingly.  
 閣下更改繳付賬單限額的指示將不會影響原來預設之繳付賬單指示。閣下如要將新限額應用於於原來預設之指示，請更改並再次遞交有關預設指示。  
 Your request to change your overall bill payment limit will not affect the forward-dated bill payment instruction(s) submitted previously. If you wish to apply the new limit to your previously submitted forward-dated bill payment instruction(s), please make the appropriate amendment(s).

**丁部 Part D – 領取保安編碼器之原因 Reason for New Security Device Request**

新申請  
New Application

替換(保安編碼器或流動保安編碼已遺失或失效)  
Replacement (Loss or malfunction of Security Device or Mobile Security Key)

其他(請註明)  
Others (Please specify: \_\_\_\_\_)

註: 1. 保安編碼器或流動保安編碼不適用於獨資公司客戶或十八歲以下之客戶。  
 Note: Security device or Mobile Security Key is not applicable to sole proprietorship customers or customers below 18 years of age.  
 2. 請確保閣下在本行的流動電號碼紀錄已更新以啟動保安編碼器。  
 Up-to-date mobile phone number in bank records is required for security device activation.  
 3. 你亦可以使用「恒生個人流動理財服務」應用程式內的流動保安編碼。  
 Alternatively, you can use Mobile Security Key within the "Hang Seng Personal Banking" mobile app.

戶口持有人(等)簽署 Signature(s) of Account Holder(s)

S.V.

**X** 請用留存本行之印鑑簽署 Please use signature(s) / chop(s) filed with the Bank

備註:如屬聯名戶口，請按戶口之簽署安排簽署表格。  
 Note: For Joint name account, please sign in accordance with signing arrangement with the bank.

銀行專用 For Bank Use

Receiving Br.

Security device distributed

Approver

**For Customer Contact Centre use only**

Approver Name & Staff ID

Tape Checked pass

Handling Staff Name

Agent ID

HWS no. & Time

Voice ID Matched or Phone PIN Verified

Post SMS sent

Maintenance Done