



**恒生商業 e-Banking 服務 – 重新設定密碼/申請服務啟動密碼及/或保安編碼器申請表格**  
**Hang Seng Business e-Banking Services – Password Reset / Request New Activation PIN and / or Security Device Request Form**

欲重新設定密碼，請先於網上完成重新設定密碼程序。

To reset your password, please submit the password reset request through Hang Seng Business e-Banking first.

致：恒生銀行有限公司（「恒生」）

To：Hang Seng Bank Limited (the "Bank")

請用正楷填寫，填妥表格後交回本銀行任何一間分行，或郵寄至下列地址收。如有其他疑問，請致電2198 8000 與本行服務員聯絡。

Please complete in BLOCK LETTERS and return the completed form to any of our branches, or send the completed form to the address as below. For further enquiries, please contact our Customer Service Representatives on 2198 8000.

香港九龍九龍灣偉業街33號

德福廣場恒生中心17樓

BOS GB/CMB – WCAS

Hang Seng Bank Limited

BOS GB/CMB - WCAS

17/F Hang Seng Tower, 33 Wai Yip Street

Kowloon Bay, Hong Kong

日期(日/月/年)  
Date(DD/MM/YY)

甲部 Part A – 基本資料 Basic Information	
申請機構(英文)名稱 Name of Applicant (in English)	
基本戶口號碼 Principal Account Number	_____
請填寫申請機構在恒生開立之綜合戶口(883)或獨立的港元往來、港元儲蓄、外幣往來或多種貨幣儲蓄戶口。 Please designate an integrated account (883), a standalone HKD current, HKD savings, foreign currency current or Multi-currency savings account of the Applicant with the Bank.	
主要/一般使用人(英文)名稱 Name of Primary / Secondary User (in English)	
身份證明文件種類 Identification Document Type	<input type="checkbox"/> 香港身份證 HKID <input type="checkbox"/> 護照 Passport <input type="checkbox"/> 其他 Others (請註明 Please specify: _____)
身份證明文件號碼 Identification Document Number	_____
主要/一般使用人簡名 Primary / Secondary User's Short Name	_____
聯絡電話 Contact Tel. Number	( _____ )
乙部 Part B – 設定密碼資料 Password Reset Request Information	
使用者名稱 Login Username	
重新設定密碼參考編號 Password Reset Request Reference Number	
<ul style="list-style-type: none"> <li>參考編號會於閣下於網上完成重新設定密碼程序後，由系統派發及顯示給用戶。 Reference Number was distributed and displayed to you upon your completion of password reset on the Internet.</li> <li>若閣下僅需要重設登入密碼或重設密碼問題，不需要填寫丙部。 Part C is not applicable if you are requesting password reset or password reset questions only.</li> </ul>	

丙部 Part C — 申請服務啟動密碼及/或保安編碼器 Request New Activation PIN and / or Security Device

(若閣下需要申請服務啟動密碼及/或保安編碼器，請在填寫此表格前聯絡恒生商伴同恒熱線作有關安排。  
If you need to request a New Activation PIN and / or Security Device, please contact our Business Partner Direct in advance before filling the form.)

<b>申請種類</b> Request Type	<input type="checkbox"/> 認證編號及啟動密碼 Authentication code and activation PIN <input type="checkbox"/> 保安編碼器 Security Device (可選多項 Please select all that apply)
<b>領取密碼及保安編碼器</b> Collection of PIN and Security Device	每一位使用者需要一組認證碼、一套由英文字母及數字組成之密碼及一個保安編碼器，作為登記服務之用。認證碼將以短訊發送到上述手提電話號碼。 啟動密碼及保安編碼器將以普通郵件郵寄至指定的戶口的登記地址。 Each User will require an authentication code, a set of PIN consisting of an alpha and numeric part characters and a Security Device for service registration. The authentication code will be sent via SMS to the mobile phone number specified above. Activation PIN and Security Device will be sent to the address registered under specified account by normal mail.

**主要使用人簽署**  
Signature(s) of **Primary User(s)**

1) \_\_\_\_\_ 2) \_\_\_\_\_  
 姓名 Name : \_\_\_\_\_ 姓名 Name : \_\_\_\_\_

註 Note:

- 如重新設定密碼/申請服務啟動密碼及/或保安編碼器為主要使用人，申請表格必須由該主要使用人自行簽署。  
The Primary User must sign the request form if reset his / her own password / request new activation PIN and / or security device.
- 如重新設定密碼/申請服務啟動密碼及/或保安編碼器的使用人為一般使用人及貴公司之恒生商業e-Banking使用設定由一位主要使用人履行，此表格須由其中一位主要使用人簽署。  
One of the Primary User(s) must sign the request form if the user resetting password / requesting new activation PIN and / or security device is a Secondary User and the Applicant authorized any one Primary User to perform the Management Control function in its application for Hang Seng Business e-Banking Services.
- 如重新設定密碼/申請服務啟動密碼及/或保安編碼器的使用人為一般使用人及貴公司之恒生商業e-Banking使用設定由兩位主要使用人聯同履行，此表格必須由兩位主要使用人一同簽署。  
**Two Primary Users must sign** the request form if the user resetting password / requesting new activation PIN and / or security device is a Secondary User and the Applicant authorized two Primary Users jointly and perform the Management Control function in its application for Hang Seng Business e-Banking Services.

<b>銀行專用 For Bank Use</b>		
Receiving Br. Code	Authorised Signature	CAS
Signature / ID verified		
Checked by		